

Instructions:

1. Complete this fillable PDF application directly on your computer. Save file to your computer.
2. Complete the separate *Signatures Page*: Print form. Gather signatures. Scan and save file.
3. Attach the *Application and Signatures Page* to an email and send to contactus@aspireoregon.org.
You may fax or mail both forms to OSAC if you prefer.

Select desired ASPIRE Program(s):

ASPIRE High School, complete sections: A, B, C, and *Signatures Page*

eASPIRE, complete ALL sections and *Signatures Page*

ASPIRE Middle School, complete sections: A, B, C, and *Signatures Page*

ASPIRE College, complete sections: A, B, C, and *Signatures Page*

A. Site Information

Organization Name

Street Address

City

Zip

County

B. Contact Person for this Application

Name

Position

Phone

Fax

Email

C. Narrative Section *(Please attach additional pages if necessary.)*

OSAC Internal Use Only:

1. *Description of Site* (10 Points)
 - a. Describe your: 1) middle school, high school, college, or community site, 2) curriculum, student demographics, and 3) any unique characteristics affiliated with your institution. *If your site is not a high school, please include the name(s) of the high school(s) that your students attend.*

- b. Explain your current programs for motivating and encouraging students to pursue career and college opportunities for after high school. What kinds of scholarship/financial aid counseling are available? Which students generally take advantage of this counseling? In what format is this information presented (e.g. classroom lecture, group lecture, or one-on-one counseling)?

OSAC Internal Use Only:

2. *Need for ASPIRE at Your Site (30 points)*

- a. How will your site benefit from ASPIRE's volunteer-based mentoring program?

- b. What indicators are you using to establish a need for this program? (Examples of indicators: dropout rate, attendance rate, number of scholarship applicants, current parent involvement, percentage of students planning to pursue postsecondary training, free and reduced lunch participation.)

OSAC Internal Use Only:

3. *Plan for Student Involvement (30 points)*

- a. ASPIRE is designed to serve students at all grade levels. 1) Describe your plan for involving students who do not traditionally seek training and education beyond high school. 2) **ASPIRE Middle School** is designed to serve students in a group format; describe your plan for implementing this program at your institution.

- b. How will ASPIRE fit into your current schedule or structure? How will you accommodate one-on-one and/or group interaction? (e.g. after school with staff present, study hall, free periods)

4. *Administrative and Staff Support (10 Points)*

- a. Describe the level of administrative awareness and support for ASPIRE. (e.g. superintendent, principal, vice-principal, and/or executive director)

- b. Describe how counseling staff will support and interact with ASPIRE.

- c. How will you develop faculty and staff awareness and support for ASPIRE?

5. *Volunteer Management (30 Points)*

a. Approximately how many volunteers are serving at your site and in what capacity?

b. Do you currently have a volunteer recruitment plan in place? Please explain.

c. Describe the workspace and equipment available for volunteers.

- d. Identify and describe relevant experience of the key personnel or volunteer leader responsible for recruiting and supervising volunteers.

- e. Do volunteers assist students and their families with ASPIRE-like activities (e.g. scholarship search, college admissions, college visits)?

OSAC Internal Use Only:

D. Supplemental Questions - eASPIRE Applicants

- 1. Describe your site's technological capabilities; include internet/email access and the availability of these systems to students.

- 2. What anticipated benefits will a virtual mentoring program bring to your site?

IMPORTANT: Authorizing Signatures – This is a separate page. Please complete the Signatures Page and return it to the OSAC office along with this completed application. Please print, scan and email the Signatures Page to AspireHelp@osac.state.or.us (or you may fax or mail it if you prefer).

For OSAC Internal Use Only

Total:

Comments:

Status: